



IEEE-USA Board of Directors, Operating Committee and Assembly 2009 Meeting Summaries

1) IEEE-USA Board of Directors Meeting Miami, Florida 15 January 2009

The IEEE-USA Board of Directors met on 15 January 2009 in Miami, Florida for a planning and business meeting, where the following actions were taken:

- Received orientation briefings on IEEE-USA programs, budget, new methods for board communication and the President's expectations for Board operations
- Received briefings and discussed 2009 program plans and priorities from the IEEE-USA Vice Presidents for Career and Member Services, Communications and Public Awareness, Government Relations, and Professional Activities
- Engaged in a general discussion session on 2009 plans and priorities and opportunities for the future
- Received a briefing from IEEE-USA President Gordon Day and discussed integrating themes and key focuses for 2009
- Received a report from the IEEE-USA Treasurer on 2008 financial outlook, the 2009 budget forecast, the status of the IEEE-USA Fund, and the schedule for 2010 budget development
- Approved minutes of the 14 Nov. 2008 IEEE-USA Board of Directors meeting
- Approved minutes of the 25 Oct. 2008 IEEE-USA OpCom meeting
- Deferred consideration of a proposal for IEEE-USA sponsorship of the TopCoder competition to allow Paul Kostek to present it at the February Board meeting

- Approved an IEEE-USA position statement on “National Energy Policy Recommendations”
- Approved an IEEE-USA position statement on “National High-Speed Broadband Data Service” and the withdrawal of the 2003 IEEE-USA position statements on “Accelerating Advanced Broadband Deployment in the U.S.” and “Universal Access”
- Approved an IEEE-USA position statement on “Patent Reform: U.S. Reform: U.S. Innovation, Entrepreneurialism and Competitiveness”
- Discussed scheduling preferences for future telephonic meetings

There being no other old or new business, the meeting was adjourned at 5:10 p.m.

2) IEEE-USA Board of Directors Meeting Miami, Florida 13 February 2009

The IEEE-USA Board of Directors met on 13 Feb. 2009 in San Juan, Puerto Rico, where the following actions were taken:

- Agreed to confer regular voting privileges to the Technical Activities Representative Peter Winokur.
- Approved by consent the minutes of the 15 Jan. 2009 IEEE-USA Board meeting.
- Ratified by consent the appointment of David Pierce as the regional representative to the IEEE-USA Operating Committee.
- Received reports from the IEEE-USA President, President-Elect and Past President.
- Received a report from the IEEE-USA Managing Director.
- Received a report from the IEEE Treasurer on 2008 financial outcomes, the 2009 budget outlook, the status of the IEEE-USA Fund, and process for development of the 2010 budget.
- Endorsed sponsorship of the 2009 TopCoder Competition, with funding reallocated from within the Communications/Public Awareness budget.
- Approved a proposed IEEE-USA Entrepreneurial Achievement Award.
- Approved IEEE-USA sponsorship for 2009 IEEE WIE Conference.
- Approved an amendment to IEEE-USA's 2008 Position on "Patents Should Be Limited to Technology."
- Approved a proposed IEEE-USA Position with title change on “Increasing Science and Engineering Representation on U.S. Government Advisory Entities Concerned with Health-Related Issues.”

- Approved an IEEE-USA Position on "Health Care for Professionals."
- Approved an IEEE-USA Position on "Increasing Pre-college Science, Technology, Engineering and Mathematics Education in the United States."
- Tabled a motion to approve a proposed IEEE-USA Position on "The L-1 Visa for Intra-company Transfers."
- Reviewed the 2008 IEEE-USA Board Self Assessment Survey results.
- Noted the IEEE Board's action to relocate the IEEE Individual Benefits and Services Committee to the IEEE Member and Geographic Activities Board.
- Received and discussed a progress report on the IEEE Globalization of Professional Activities project.
- Received and discussed a progress report on the IEEE-USA Innovation Institute.
- Received a report on the IEEE Consultants Networks and plans to enhance IEEE-USA's consulting services.
- Received a report on the American Association of Engineering Societies and its 2009 plans.
- Received a report on IEEE-USA history projects.
- Received a report on IEEE membership development activities.
- Received a report on Career and Member Services activities, including advance notice of an anticipated action item in June on software engineering licensure.
- Received a report on Communications and Public Awareness activities, including a related report from the Ad Hoc Marketing Working Group.
- Received a report on Government Relations activities.
- Received a report on Professional activities.
- Viewed recently released IEEE-USA-sponsored videos.
- Received a liaison report on issues before the IEEE Conference Committee.
- Received a report on Region 1's recent industry meeting.
- Received a report on a Region 5 design competition.
- Reviewed the calendar of future meetings.

There being no additional old or new business, the meeting was adjourned at 5:05 p.m.

3) IEEE-USA Board of Directors Meeting Teleconference April 2009

The IEEE-USA Board of Directors met on 23 April 2009 at 4:00 p.m. (ET) by teleconference, where the following actions were taken:

- Approved the minutes of the 13 Feb. 2009 IEEE-USA Board of Directors meeting.
- Approved the withdrawal of the 2005 IEEE-USA position statement on “Voice Over Internet Protocol Services.”
- Received a brief report from the IEEE-USA President on pending matters, including a forthcoming motion to remove the IEEE-USA President’s seat from the IEEE Board of Directors.
- Received an informational document entitled “Connecting with the Members: IEEE-USA By the Numbers.”
- Received the Treasurer’s report on year to date finances, the status of the IEEE-USA Fund, and planning for the 2010 budget.
- Approved motions on a process for balancing the 2009 budget and creating a balanced 2010 budget proposal.
- Approved without objection an updated IEEE-USA position statement on “Developing National Policies on the Deployment of Radio Frequency Identification (RFID) Technology.”
- Returned to committee a proposed IEEE-USA position statement on “Workforce Diversity in Science, Technology, Engineering and Math (STEM) Fields” with a request to add background information to the statement.
- Approved without objection a proposed IEEE-USA position statement on “Electricity Delivery Workforce Training.”
- Received a briefing and discussed a preliminary proposal for addition of a technical conference to the Annual Meeting format.
- Received a briefing and discussed a preliminary proposal on a proposed Membership Development Initiative.
- Received a progress report on the Innovation Institute’s round table series.
- Received a progress report on the Globalization of Professional Activities initiative.
- Deferred a report on IEEE-USA’s Career Survival initiative to the June Board meeting.
- Deferred other President, Vice President and Member-at-large reports to the June Board meeting.
- There being no further business, the meeting was adjourned at 7:20 p.m.

4) IEEE-USA Board of Directors Meeting
Teleconference
17 June 2009

The IEEE-USA Board of Directors met on 17 June 2009 by teleconference to discuss a proposed motion by IEEE Director Jozef Modelski (Attach. 3A) for a by-law amendment to remove the IEEE-USA President's position from the IEEE Board of Directors and the proposed response by IEEE Director Gordon Day

5) IEEE-USA Board of Directors Meeting
Los Angeles, California
26 June 2009

The IEEE-USA Board of Directors met on 26 June 2009 in Los Angeles, California, where the following actions were taken:

- Approved by consent the minutes of their 23 April 2009 meeting
- Approved by consent the minutes of their 17 June 2009 special meeting
- Approved by consent the recommendation of Dr. David Alan Grier for a 2010 Engineering & Diplomacy Fellowship
- Received reports of the IEEE-USA President, President-Elect and Past President
- Received the report of the IEEE-USA Managing Director
- Welcomed and received remarks from the new IEEE Executive Director James Prendergast
- Received the report of the IEEE-USA Treasurer, accepting without objection the proposed plans for balancing the 2009 and 2010 operating budgets
- Considered without action a Communications Committee request not to suspend publication of the Fall 2009 print edition of IEEE-USA Today's Engineer Digest
- Approved the proposed 2010 Communications Plan and associated budget allocation
- Approved the proposed 2010 Public Awareness Plan and budget in principle, subject to further review of the details of the plan and with an expectation of coordination with the IEEE Public Visibility Project
- Approved the development of a business and financial plan for an IEEE-USA led collaborative online design workspace (IEEE-USA Mash-up) for review at the November Board meeting, with the expectation that the Innovation Institute's 2009 operating budget will not exceed \$35K for the year in expenses unless offset by revenues
- Approved a two year pilot Membership Development Incentive for assessment revenue sharing with IEEE-USA Regions and Sections that achieve higher grade membership growth
- Directed the President to form an ad hoc committee to develop plans for an IEEE-USA technical conference to be held in conjunction with the 2011 and/or later IEEE-USA Annual Meeting(s)
- Approved financial sponsorship of the IEEE Green Technologies Conference at a 20% stake and \$2K investment in partnership with IEEE Region 5

- Approved a proposed IEEE-USA position statement on “Critical Infrastructure Protection”
- Approved a proposed IEEE-USA position statement on “Workforce Diversity in STEM Fields”
- Received a request for input to IEEE-USA President-Elect Evelyn Hirt on the 2008-2012 IEEE-USA Strategic and Operational Plan
- Received a report on outcomes from the 2009 IEEE Strategic Program Assessment
- Received a report on marketing as it relates to IEEE-USA Communications and other programs
- Received a report on the progress of the IEEE Globalization of Professional Activities task force
- Received the report and recommendations of the IEEE-USA Ad Hoc Careers Working Group
- Received a presentation on products and services available to IEEE’s U.S. members
- Discussed IEEE-USA’s immigration position statement and agreed to provide Board members input to the Career & Workforce Policy Committee as part of a position review and update
- Discussed the need for timely reporting of PACE project information
- Received a report on the status of the IEEE-USA TechMatch Service, which is due for launch in August
- Approved a motion that IEEE-USA, working in partnership with the IEEE Computer Society, take on “lead society” status for purposes of supporting an effort by the NCEES to develop a model examination for software engineering licensure for use by interested states
- Received informational reports from the IEEE-USA Vice Presidents for Career & Member Services, Communications & Public Awareness, Government Relations, and Professional Activities
- Received informational reports from the IEEE-USA Members-at-Large
- Received informational reports from the IEEE Region 1-6 Directors
- Received a report with results of email ballots of the Board/OpCom conducted in the Feb-June timeframe
- Received a liaison report on activities of the IEEE Conferences Committee
- Reviewed dates for forthcoming meetings; noting that a special meeting of the Board may be called in July to deal with a proposed amicus curiae brief filing

There being no other business, the meeting was adjourned at 5:05 p.m.

**6) IEEE-USA Board of Directors Meeting
Teleconference
25 August 2009**

The IEEE-USA Board of Directors met by teleconference on 25 August 2009, where they authorized the submission of a joint amicus curiae brief with Prof. Lee Hollaar to the U.S. Supreme Court in the *Inre Bilski* patent case

**7) IEEE-USA Board of Directors Meeting
New Brunswick, New Jersey
20 November 2009**

The IEEE-USA Board of Directors met in New Brunswick, New Jersey on 20 Nov. 2009, where the following actions were taken:

- Approved by consent the 21 Sept. 2009 Meeting Minutes
- Approved by consent an updated IEEE-USA position statement on "User Rights in Digital Copyright"
- Approved by consent an updated IEEE-USA position statement on "Invention Rights for Employees"
- Approved by consent an updated IEEE-USA position statement on "Multiple Patent Claim Forms"
- Approved by consent an updated IEEE-USA position statement on "New Forms of Intellectual Property Protection"
- Approved by consent an updated IEEE-USA position statement on "An Overall Approach to Intellectual Property Protection"
- Approved by consent an updated IEEE-USA position statement on "Use of Neutral Experts in Intellectual Property Litigation"
- Approved by consent an updated IEEE-USA position statement on "Existing Nuclear Power Plants"
- Approved by consent an updated IEEE-USA position statement on "Interoperability for the National Health Information Network"
- Endorsed by consent proposed revisions to IEEE Conferences Committee
- Approved by consent an updated IEEE-USA position statement on "Use of the Title 'Engineer'"
- Approved by consent an updated IEEE-USA position statement on "Education Requirements for Licensure"
- Approved by consent an updated IEEE-USA position statement on "Engineering Licensure"
- Approved by consent an updated IEEE-USA position statement on "Continued Professional Competence of IEEE's U.S. Members"

- Received reports from the IEEE-USA President, President-Elect and Past President
- Received a report by the Managing Director
- Received the Treasurer's report on the year to date financial outlook and status of the IEEE-USA Fund
- Approved the 2010 IEEE-USA Budget
- Approved in executive session the recipients of 2009 IEEE-USA Awards and Recognitions
- Selected in executive session Marc Apter and James Howard as the candidates for 2011 IEEE-USA President-Elect
- Selected in executive session Mauro Togerni and John Twitchell as the candidates for 2011-2012 IEEE-USA Member-at-Large
- Appointed in executive session Paul Kostek and Gregg Vaughn as members of the 2010-2011 IEEE-USA N&A Committee, and selected Joe Kalasky as the 2010 Alternate
- Adopted an IEEE-USA policy on conferences
- Adopted amendments to IEEE-USA Policy (13.2) concerning the role of technical society representatives and non-U.S. members on IEEE-USA committees
- Approved a proposed IEEE-USA position statement on "Technologies for Addressing the Health Care Needs of Our Aging Population"
- Approved the withdrawal of the 2005 IEEE-USA Position statement on "Addressing the Health Care Needs of Our Aging Population With Technology"
- Approved a proposed IEEE-USA position statement on "Addressing the Healthcare Needs of our Disabled Population with Assistive Technology"
- Approved a proposed IEEE-USA position statement on "Design for Use Issues in a Healthcare Environment"
- Postponed consideration of a proposed IEEE-USA Position statement on "Voice Over Internet Protocol Services" until its February 2010 meeting
- Approved a 2010 program plan and amendments to the Innovation Institute charter.
- Approved Austin, Texas as the location for IEEE-USA's 2011 Annual Meeting
- Discussed an on-going review of the IEEE-USA Strategic and Operational Plan to be presented for Board approval in February
- Discussed IEEE-USA's 2010-2014 budget horizon
- Received the report and discuss on-going plans for the IEEE-USA/MGA Globalization of Professional Activities Initiative
- Discussed a proposal for automatic CPI adjustment of IEEE dues and assessments pending before the IEEE Board of Directors

- Received a presentation by Gary Blank on progress towards establishment of an IEEE Center for Leadership Excellence
- Received a presentation by John Day and Lee Stogner on a membership retention effort focused on the First Year Member Experience
- Discussed IEEE-USA's role on the IEEE Publications Services and Products Board
- Received annual reports from the Vice Presidents of Career & Member Services, Communications & Public Awareness, Government Relations and Professional Activities
- Received annual reports from the IEEE-USA Member-at-Large
- Received written reports from IEEE-USA liaisons to the IEEE Conferences Committee, the Careers Committee, and the World Federation of Engineering Organizations
- Recognized the service of the Board members and outgoing President Gordon Day
- Noted future meeting dates.

There being no further business, the meeting was adjourned at approximately 5:45 p.m.

**8) IEEE-USA Assembly
New Brunswick, New Jersey
20 Nov. 2009**

The IEEE-USA Assembly met on 20 Nov. 2009 in New Brunswick, New Jersey (1:40-3:15 p.m.), where the following actions were taken:

- Elected Gary Blank as 2010 Vice President, Career & Member Services
- Elected Nita Patel as 2010 Vice President, Communications & Public Awareness
- Elected Jim Jefferies as 2010 Vice President, Government Relations
- Elected David Pierce as 2010 Vice President, Professional Activities
- Elected Jim Howard as 2010 Secretary/Treasurer