

# **IEEE-USA Board of Directors and Operating Committee 2008 Meeting Summaries**

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## **1) IEEE-USA Operating Committee**

**Redondo Beach, CA, 12 January 2008**

### **Meeting Summary**

The IEEE-USA Operating Committee met in 12 January 2008 in Redondo Beach, California, where the following actions were taken:

- Approved the minutes of the 20 Oct. 2007 OpCom meeting.
- Received reports from the IEEE-USA President, President-Elect and Past President.
- Received the report of the IEEE-USA Managing Director.
- Received the report of the IEEE-USA Treasurer on 2007 year end financial outlook, the 2008 budget, the IEEE-USA Fund status, and 2009 budget planning.
- Discussed the President's proposed strategic focus and priority activities for 2008.
- Reviewed the 2008 goals and activities for IEEE-USA's career and member services.
- Received the 2008 goals and activities for IEEE-USA's communications and public awareness programs.
- Reviewed the 2008 goals and activities for IEEE-USA's government relations programs.
- Reviewed the 2008 goals and activities IEEE-USA's professional activities.

- Reviewed the results of the 2007 Board of Directors Self Assessment Survey
- Endorsed for Board approval proposed amendments to the IEEE-USA Operations Manual concerning volunteer responsibility and dispute resolution
- Approved a statement of 2008 IEEE-USA public policy priorities, which will be circulated to the Board for comment prior to final publication.
- Endorsed for board approval a \$12K transfer from the IEEE-USA Fund in FY'2008 to support Professional Development Seminars in U.S. Regions 1-6.
- Approved the transfer of up to \$2.5k per U.S. region from the IEEE-USA Voluntary Contributions Fund (Boeing Grants) in FY'2008, for GOLD members to attend the 2008 IEEE-USA Annual Meeting.
- Discussed IEEE planning for implementation of an alternative membership model.
- Discussed plans for the 2008 IEEE-USA Annual Meeting.
- Discussed 2008 plans for the IEEE-USA Innovation Institute.
- Received an information report on the current status of IEEE-USA 2008 appointments.
- Received an information report on the American Association of Engineering Societies.
- Received a report on 2007 legislative outcomes.
- Confirmed that the next OpCom meeting will be held in May on a date and location to be determined.

There was no additional old or new business.

## **2) IEEE-USA Board of Directors**

**Louisville, Kentucky, 15 Feb. 2008**

### **Meeting Summary**

The IEEE-USA Board of Directors met on 15 February 2008 in Louisville, Kentucky, where the following actions were taken:

- Approved by consent the minutes of the 16 Nov. 2007 meeting

- Approved by consent the appointment of Loretta Arellano as the Regional Representative to IEEE-USA OpCom
- Approved by consent Volunteer Responsibility and Dispute Resolution Amendments to the IEEE-USA Operations Manual
- Approved by consent the IEEE Governance Committee recommended changes to the IEEE-USA Emerging Technology Directions Committee Charter
- Approved by consent the IEEE Governance Committee recommended changes to the IEEE-USA Annual Meeting Committee Charter
- Approved by consent the IEEE Governance Committee recommended changes to the IEEE-USA Policy Manual and committee charters concerning the IEEE-USA Vice Presidents
- Approved by consent of IEEE-USA fund allocation for support of a Professional Development Seminar Program
- Received reports from the IEEE-USA President, President-Elect and Past President
- Received a report from the IEEE-USA Managing Director
- Received the Treasurer's report, including 2007 budget performance, 2008 budget outlook, 2009 budget planning and status of the IEEE-USA Fund
- Approved the selection of U.S. Senators Lamar Alexander and Jeff Bingaman for the 2007 IEEE-USA Public Service Award
- Provided favorable input to the IEEE-USA President on a pending IEEE Bylaw amendment expanding eligibility for the IEEE-USA Technical Activities Representative to include both sitting and past TAB directors
- Approved IEEE-USA affiliation with the Call for a Presidential Science and Technology Debate
- Reviewed the 2008 strategic focus and operational goals
- Reviewed the 2007 Board Self Assessment Survey and identified areas for follow-up
- Discussed IEEE-USA-related issues raised during the IEEE Strategic Planning process

- Discussed opportunities for collaboration with IEEE Women in Engineering, agreed to place an advertorial in the new WIE magazine, and invited WIE to submit a PACE proposal for support of an upcoming WIE regional conference
- Reviewed the status of planning for the IEEE-USA Annual Meeting
- Reviewed progress and 2008 plans for the IEEE-USA Innovation Institute
- Briefly discussed the IEEE Membership Model Initiative
- Discussed NCEES plans for implementation of the Bachelors + 30 hours model licensure law and associated opportunities for IEEE
- Discussed issue of software engineering licensure
- Received a report from IEEE-EA Managing Director Doug Gorham on the IEEE Teacher-in-Service Program
- Reviewed plans for IEEE-USA's presence at the 2008 Sections Congress
- Received a report from Tom Wiener on activities of the IEEE Committee on Earth Observation
- Received reports from the IEEE-USA Vice Presidents on Career & Member Services, Communications, Government Relations and Professional Activities
- Announced the winners of the IEEE-USA on-line video contest
- Received reports from the IEEE-USA Members-at-Large
- Received a report on IEEE membership recruitment activities
- Announced the winners of the IEEE-USA 2007 section recruitment incentives
- Received a report on IEEE GOLD activities
- Received a report on IEEE technical activities
- Received a report on the American Association of Engineering Societies
- Invited the Region 1-6 directors to submit highlights of regional activities
- Received a report on the IEEE Robotics Challenge

- Noted the dates for the next meeting of the IEEE-USA OpCom (25 April in Indianapolis) and the IEEE-USA Board of Directors (20 June in Denver)

There being no further business, the meeting was adjourned at 5:00 p.m.

### **3) IEEE-USA OpCom**

**Indianapolis, Indiana, 25 April 2008**

#### **Meeting Summary**

The IEEE-USA Operating Committee (OpCom) met on 25 April 2008 in Indianapolis, Indiana, where the following actions were taken:

- Approved by consent the minutes of the 12 January 2008 OpCom meeting
- Received reports from the IEEE-USA President, President-Elect and Past President
- Received a report from the IEEE-USA Managing Director
- Received a report from the IEEE-USA Treasurer on finances for the year to date and the 2009 budget proposal
- Returned to committee a proposed IEEE-USA position on “Quality of Health Care Information on the Internet” for further work.
- Endorsed for IEEE-USA Board approval a proposed IEEE-USA position statement on “Encryption Policy.”
- Endorsed with a typographical correction for IEEE-USA Board approval a proposed IEEE-USA position statement on “Nondiscrimination in Employment Based on Genetic and Other Health Information.”
- Endorsed for IEEE-USA Board approval a proposed IEEE-USA position statement on “Remote Sensing”, with a request that the committee communicate more detailed plans for use of the statement.
- Endorsed for IEEE-USA Board approval a proposed IEEE-USA position statement on “Energy Efficiency,” with a request that the committee communicate more detailed plans for use of the statement.
- Endorsed for IEEE-USA Board approval a proposed IEEE-USA position statement on “Upgrading the National Airspace System,” with a request that the committee communicate more detailed plans for use of the statement.

- Endorsed for Board approval a set of amendments to IEEE-USA policies conforming them to changes in the IEEE Bylaws concerning the IEEE-USA Technical Activities Representative.
- Returned to committee a proposed position statement entitled “Patents Should be Limited to Technology” without prejudice to consideration by the Board at its June meeting, and with a request that the committee provides a summary of opposing entities and arguments
- Endorsed for Board approval a revision of the 2003 IEEE-USA position statement on “Reverse Engineering”.
- Returned to committee without discussion, at the request of the Government Relations, a proposed IEEE-USA position statement on “Digital Millennium Copyright Act Encryption Research Provisions”
- Endorsed for IEEE-USA Board approval a proposed 2009 IEEE-USA Public Awareness Program plan and budget.
- Authorized a \$40K expenditure to retain Morrison Public Affairs Group through year end to assist IEEE-USA advocacy efforts related to immigration reform.
- Received a report and request for comments on proposed guidelines for IEEE-USA eBook publications.
- Received a report and request for comments on proposals for improving Board communications and engagement
- Recommended that IEEE-USA representatives engage MGA and EAB on the issue of a consolidated Precollege Education Committee to ensure that the unique role of IEEE-USA and interests of the Region 1 – 6 IEEE members are recognized.
- Discussed current IEEE-USA efforts to develop webinars and audio-visual content capturing IEEE-USA career, professional and government relations activities.
- Discussed outcomes from a recent IEEE Strategic Program Assessment meeting, generally and with respect to the IEEE-USA eBook publishing program.
- Agreed to communicate with the National Council of Examiners for Engineering and Surveying to confirm IEEE-USA’s official relationship to that body.

- Empowered President Lefevre to explore proposed clarifications to the IEEE Position Statement on the First Professional Degree with the IEEE Educational Activities Board.
- Received a report on progress in assessing Alternative Membership Models for IEEE.
- Discussed a proposal to enhance IEEE-USA governance.
- Discussed but took no action on a proposal to explore an IEEE-USA role in establishing a software engineering licensure examination.
- Approved locations and tentative dates for 2010-2012 IEEE-USA Annual Meetings.
- Received Vice President reports on Career & Member Services, Communications & Public Awareness, Government Relations and Professional Activities.
- Received a report on GOLD members participating in the IEEE-USA Annual Meeting.
- Received an oral report on IEEE technical and conference activities
- Received an oral report on progress and upcoming plans for the IEEE-USA Innovation Institute
- Received a report on new directions for the American Association of Engineering Societies, including 2009 plans of the World Federation of Engineering Organizations and the upcoming NAE Engineering Societies Convocation.
- Confirmed the next meeting on 25 Oct. 2008 in Charleston, South Carolina.

There was no additional old or new business.

There being no further business, the meeting was adjourned at 4:15 pm.

#### **4) IEEE-USA Board of Directors**

**Denver, Colorado, 20 June 2008**

##### **Meeting Summary**

The IEEE-USA Board of Directors met on 20 June 2008 in Denver, Colorado, where the following actions were taken:

- Approved by consent the minutes of the 15 Feb. 2008 Board of Directors meeting.
- Approved by consent a proposed IEEE-USA position statement on "Encryption Policy"
- Approved by consent a proposed IEEE-USA position statement on "Nondiscrimination in Employment Based on Genetic and Other Health Information"
- Received reports from the IEEE-USA President, President-Elect and Past President.
- Received a report from the IEEE-USA Managing Director.
- Received a report from the IEEE-USA Treasurer on 2008 finances and the 2009 budget proposal.
- Approved a set of guidelines and priorities for expenditure of the projected 2008 budget surplus, with addition of \$5K for PACE Division Activities.
- Approved a proposed 2009 IEEE-USA Public Awareness Program Plan and budget.
- Approved a proposed IEEE-USA position statement on "Remote Sensing."
- Approved a proposed IEEE-USA position statement on "Energy Efficiency."
- Approved a proposed IEEE-USA position statement on "Upgrading the National Airspace System"
- Postponed until November consideration of a proposed IEEE-USA position statement on "Patents Should be Limited to Technology"
- Approved an extension with editorial revisions of the 2003 IEEE-USA position statement on "Reverse Engineering"
- Approved amendments to IEEE-USA policies conforming them to changes in the IEEE Bylaws concerning the IEEE-USA Technical Activities Representative.
- Withdrew a motion seeking Board approval to hold Professional Development Seminars at Globecom 2008 to permit review as a PACE project.
- Approved revisions to the IEEE-USA's position statement on "Digital Millennium Copyright Act (DMCA) Encryption Research Provisions"

- Approved a proposed IEEE-USA position statement on "Maintaining U.S. Leadership in Innovation and Competitiveness" and withdrawal of 2006 Position Statement
- Approved a proposed IEEE-USA position statement on "Nanotechnology Research and Development"
- Approved a recommendation to suspend the current Innovation Institute business model and asking the Steering Committee to propose an updated plan for Board consideration by Sept. 10.
- Provided President-Elect Day with feedback on plans for enhancing IEEE-USA governance.
- Provided input to the Vice President, Communications on options for improving Board communication and engagement.
- Discussed on-going plans to improve coordination of EAB, IEEE-USA and MGA precollege activity programs.
- Discussed proposals for continuation of the IEEE Careers Committee and planning to create integrated career programs.
- Received reports from the Regional Directors on regional activities of note.
- Received reports from the Vice Presidents on Career & Member Services, Communications & Public Awareness, Government Relations, and Professional Activities.
- Received a report from Member-at-Large Vaughn on his involvement with the NCEES B+30 Task Force.
- Received a report from GOLD Liaison Hummel on GOLD involvement at the 2008 Annual Meeting.
- Received a report from Technical Activities Representative Hellenius on strengthening communications between IEEE-USA and TAB.
- Received a report from Ralph Wyndrum on strategic directions of the American Association of Engineering Societies.
- Received a report from Conference Committee representative Rubenstein on conference issues, including proposed new methodology for conference publications revenue distribution.

- Received a report from Lee Stogner and John Day on IEEE membership development initiatives.
- Received a report of email ballot results.
- Noted dates of future meetings.

There being no further business, the meeting was adjourned at 3:40 pm.

## **5) IEEE-USA OpCom**

**Charleston, South Carolina, 25 October 2008**

### **Meeting Summary**

The IEEE-USA OpCom met on 25 Oct. 2008 in Charleston, South Carolina, where the following actions were taken:

- Approved the draft minutes of the 25 April 2008 OpCom meeting
- Received reports from the IEEE-USA President, President-Elect, and Past President
- Received a report from the IEEE-USA Managing Director
- Received a report from the IEEE-USA Treasurer on 2008 finances and voluntary contributions
- Endorsed the proposed 2009 IEEE-USA budget proposal
- Endorse the recommendations of the Innovation Institute’s Steering Committee for 2009 program activities with a \$50K funding commitment and a request for regular progress reports
- Endorsed a proposed charter establishing an IEEE-USA Government Relations Council and the withdrawal of the current charter for the IEEE-USA Technology Policy Council
- Endorsed a proposed extension of the IEEE-USA position statement on “Disclosure of Intellectual Property Assignment Agreements”
- Endorsed a proposed IEEE-USA position statement on “Nationwide High-Speed Broadband Data Services” and the withdrawal of the 2003 position statements on “Accelerating Advanced Broadband Deployment” and “Universal Access”
- Endorsed the proposed IEEE-USA position statement on “Saving the Arecibo Observatory” with some editing to improve clarity.

- Endorsed the proposed IEEE-USA position statement on the “International Thermonuclear Experimental Reactor (ITER)”
- Endorsed the proposed extension of the IEEE-USA position statement on “Engineering Licensure”
- Endorsed the proposed extension of the IEEE-USA position statement on “Continuing Professional Competence for IEEE’s U.S. Members.”
- Endorsed a proposed IEEE-USA position statement on “Patient Safety: The Role of Information Technology in Reducing Medical Errors”
- Withdrew a motion to endorse a proposed IEEE-USA position statement on “U.S. Government Advisory Entities Concerned with Health-Related Issues” to permit further editing
- Endorsed a proposed IEEE-USA position statement on “Reliability of the Bulk Power Electric System”
- Endorsed proposed amendments to the IEEE-USA Employment and Career Services Committee Charter
- Received a report from Lee Stogner and discussed IEEE Member Development initiatives
- Discussed a proposal for a joint IEEE-USA/MGA New Initiative proposal on globalizing professional activities
- Discussed IEEE Operational Planning and Dashboarding efforts including IEEE-USA’s related efforts to create program dashboards
- Discussed a proposal by the California Engineering Foundation requesting support for development of a Knowledge Management System
- Received a report on Career and Member Services activities
- Received a report on Communications and Public Awareness activities
- Received a report on Government Relations activities
- Received a report on IEEE-USA Professional Activities
- Received a report on the status of the B+30 engineering licensure proposal

- Received a report on activities of the American Association of Engineering Societies
- Received a report on outcomes from the 2008 IEEE RFID Conference
- Received a report on the ASCE's recently released engineering ethics and anti-corruption video, for which IEEE-USA President Russ Lefevre served as a technical advisor.

There being no further business, the meeting was adjourned at approximately 3:30 p.m.

**6) IEEE-USA Board of Directors**

**New Brunswick, New Jersey, 15 Nov. 2008**

**Meeting Summary**

The IEEE-USA Board of Directors will meet on 15 Nov. 2008 in New Brunswick, New Jersey.